

**Hurricane Education Recovery Act  
Instructions for  
Local Education Agency  
Temporary Emergency Impact Aid for Displaced Students Application**

The Federal Government passed the Hurricane Education Recovery Act. Within this act is a program entitled the Temporary Emergency Impact Aid for Displaced Students which authorizes payments to public and non-public schools based on the number of displaced students attending school on one or more of four specific dates.

The application process for Local Education Agencies (LEAs) is twofold: First, student data must be submitted via the Student Information System (SIS), and second, a one page application must be submitted to the LDE. The following steps describe the process that must be adhered to in order to receive funding under this program:

**PROCESS FOR SUBMITTING DISPLACED STUDENT COUNTS**

The term “displaced student” means a student who enrolled in an elementary school or secondary school (other than the school that the student was enrolled in, or was eligible to be enrolled in, on August 22, 2005) because such student resides or resided on August 22, 2005, in an area for which a major disaster has been declared in accordance with section 401 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5170), related to Hurricane Katrina or Hurricane Rita.

Local public school district are required to submit to the Louisiana Department of Education (LDE) a local education agency (LEA) application that includes the Student Information System (SIS) reported displaced student count, broken out by regular and special education, for students attending on each of the four specific dates: October 3, 2005; December 1, 2005, February 1, 2006, and April 3, 2006.

**NOTE: To districts eligible for regular Impact Aid Assistance, students may NOT be counted in both the regular Impact Aid Assistance Application and the Temporary Impact Aid for Displaced Students Application. No student is eligible to receive funding in both programs.**

**If an eligible LEA has counted students in both section 8003 of a district’s regular Impact Aid Assistance Application and in the Temporary Emergency Impact Aid for Displaced Student Count in the Student Information System (SIS), then these students must be specifically identified in a report by Last Name, First Name and Social Security number. This list MUST BE submitted with your Displaced Student Application in order for these students to be eliminated from SIS.**

LEA displaced student counts for February 1, 2006 will be based on the information residing in SIS on the February 14, 2006 collection closing date.

LEA displaced student counts will be derived using a combination of the disaster entry codes, site codes and enrollment dates. A combination of nomadic school (a non-permanent/temporary site) designation and settling date (date permanent facility is set to reopen) will be used to count

students the federal regulations define as displaced, but which the LEA may not have realized qualify as displaced or have flagged as such.

A displaced student is a student that has been enrolled in a school with the disaster entry code and was not enrolled in that school on August 22, 2005 (except for “nomadic schools”).

A “temporary nomadic school” is a school that has been damaged to the extent that the students had to be platooned to another school or placed in a temporary structure and these students were logically kept together in SIS using the same site code as the damaged school. The LDE considers a “temporary nomadic school” a new and separate school from the original school. LEAs will not be required to submit new enrollment records for these students because of the enormous amount of work necessary to do so. The LDE will programmatically assign these schools and students the appropriate designation based on your confirmation that they are indeed “temporary nomadic” schools. Once the school entity moves back to the original location the school is no longer considered a “temporary nomadic school”. Students in a “temporary nomadic school” may be considered displaced and may be eligible for Federal Emergency Impact Aid for Displaced Students. We cannot derive this information from SIS without identifying the “temporary nomadic schools”.

“Temporary nomadic” students are considered displaced by the federal definition. These students will be counted as displaced based on the school being designated as a “temporary nomadic school” whether or not the student was enrolled in that school on August 22, 2005.

**Note: The LEA Application includes an assurance that certifies that the LEA has submitted data to the Student Information System (SIS) that properly identifies displaced students and is true, complete, and accurate.**

The data submitted by all LEAs will be summarized in the LDE application and submitted to the USDOE no later than Friday, February 24, 2006.

## **PROCESS FOR COMPLETING THE APPLICATION**

1. On the application form, provide the name of the LEA, current address, and contact information as required.
2. Read the certifications listed regarding these funds and the student counts provided by the Student Information System (SIS), and agree to these by signing the form.
3. Submit the LEA Application to the LDE no later than Friday, February 17, 2006.

**Note: Applications received in the LDE after this date will not be eligible for funding in the third quarter. Submission of these applications will be delayed until the final and fourth quarter in April 2006.**

4. The LEA Application can be mailed, delivered in person, or faxed to the number listed below. It is important to remember that the LDE must have it in possession no later than Friday, February 17, 2006.

**Note: If you have faxed the application, send an application with an original signature to the LDE. This document must be maintained on file for audit purposes.**

**Submit to:**

Louisiana Department of Education  
P. O. Box 94064  
Division of Education Finance  
Grants Management-5<sup>th</sup> Floor  
Baton Rouge, Louisiana 70804-9064

FAX: (225) 219-4205  
(225) 342-0243

Louisiana Department of Education  
Claiborne Building  
1201 N. 3<sup>rd</sup> Street, Suite #5-264  
Division of Education Finance  
Grants Management- 5<sup>th</sup> Floor  
Baton Rouge, Louisiana 70802  
(This address is for hand deliveries,  
UPS and FedEx only.)

**For assistance contact Kim Lamonte at 225-342-1547**