

SITUATION

The students would like more information on the Carnaval de Nice because they are considering a trip abroad to visit Nice next year. The students have located an e-mail address for the Office de Tourisme de Nice. The students write letters requesting information on the Carnaval.



task

Write a letter of request for information and documents on the Carnaval de Nice.



standards

Communication (Presentational Mode)
Cultures (Practices)
Communities (Learning)



benchmarks

CM-3-E8 Preparing in writing information describing the elements of the target culture
CL-1-E6 Describing social customs related to folklore and holidays
CL-1-E7 Comparing and contrasting cultural practices
CT-1-D1 Communicating via letters, electronic means, audio, or video recordings with members of the target culture
CT-1-E2 Using community resources to research a topic related to culture and or language study



materials

- student worksheet: feedback sheet

 activation

Brainstorm the different elements that have to be included when someone writes a letter requesting something.

 information

Tell the students that they have to send an e-mail to the “office de tourisme” de Nice, asking them to send some documents about the Carnival because they are planning to attend it the year after. Guide them to introduce themselves, state what is desired and why, politely ask for documents and thank the office in advance.

 student task

Instruct students to send an e-mail letter of request for information and documents on the Carnival de Nice. In their letters guide them to introduce themselves, state what is desired and why, politely ask for documents and thank the office in advance.

 feedback

In pairs, the students have students peer evaluate each other's letters for required content, using a checklist. Take these letters and assess each student's work. Return the letters with feedback on ways to improve them.

Student checklist for letter

Nom _____

Letter writer: _____

	Yes	No
Does letter:		
- Introduce the writer?	_____	_____
- State what is desired and why?	_____	_____
- Politely ask for documents?	_____	_____
- Thank the Tourism Office in advance for sending materials?	_____	_____