

## Teacher Certification Add-On/Level Change (Endorsement) Policies

For purposes of add-on endorsements, reference to a Praxis exam means the current applicable exam in policy with the current established passing scores.

<b>PK-3 Add-On (Endorsement)</b>	<b>Requirements</b>
For individual holding a valid elementary certificate (e.g., 1-4, 1-5, 1-6, 1-8)	<ol style="list-style-type: none"> <li>Prior to 12/31/07 achieve passing score for PRAXIS Early Childhood Education Exam (#0020), after 12/31/07 achieve a passing score on PLT: Early childhood (0521) or Accumulate twelve (12) credit hours of combined Nursery School and Kindergarten coursework.</li> </ol>
For individual holding a valid upper elementary or middle school certificate (e.g., 4-8, 5-8, 6-8), secondary school certificate (e.g., 6-12, 7-12, 9-12), special education certificate (other than Early Interventionist), or an all-level K-12 certificate (art, dance, foreign language, health, PE, H&PE, music)	<ol style="list-style-type: none"> <li>Achieve passing score for PRAXIS Elementary Education: Content Knowledge (#0014)</li> <li>Prior to 12/31/07 achieve passing score for PRAXIS Early Childhood Education Exam (#0020), after 12/31/07 achieve a passing score on PLT: Early childhood (0521) or Accumulate twelve (12) credit hours of combined Nursery School and Kindergarten coursework.</li> <li>Accumulate nine (9) semester hours of reading coursework.</li> </ol>
For individual holding a valid Early Interventionist certificate	<ol style="list-style-type: none"> <li>Achieve passing score for PRAXIS Elementary Education: Content Knowledge Exam (#0014)</li> <li>Twelve (12) credit hours of combined Nursery School and Kindergarten coursework (art, math, science, social studies)</li> <li>Nine (9) semester hours of reading coursework.</li> </ol>
<b>Elementary 1-5 Add-On (Endorsement)</b>	<b>Requirements</b>
For individual holding a valid early childhood certificate (e.g., PK-K, PK-3)	<ol style="list-style-type: none"> <li>Achieve passing score for PRAXIS Elementary Education: Content Knowledge (#0014)</li> <li>Achieve passing score for PRAXIS Principles of Learning and Teaching K-6</li> <li>Accumulate nine (9) semester hours of reading, twelve (12) semester hours of mathematics, twelve (12) semester hours of science, and twelve (12) semester hours of social studies coursework.</li> </ol>
For individual holding a lower elementary certificate (1-4), an upper elementary or middle school certificate (e.g., 4-8, 5-8, 6-8), secondary certificate (e.g., 6-12, 7-12, 9-12), special education certificate, or an all-level K-12 certificate (art, dance, foreign language, health, PE, H&PE, music)	<ol style="list-style-type: none"> <li>Achieve passing score for PRAXIS Elementary Education: Content Knowledge (#0014) ; or Accumulate twelve (12) semester hours of mathematics, twelve (12) semester hours of science, twelve (12) semester hours of English language arts, and twelve (12) semester hours of social studies coursework.</li> <li>Achieve passing score for PRAXIS Principles of Learning and Teaching K-6</li> <li>Accumulate nine (9) semester hours of reading coursework.</li> </ol>

<b>Middle School 4-8 Specialty Area Add-On (Endorsement)—English, Mathematics, Science, or Social Studies</b>	<b>Requirements</b>
<p>For individual holding a valid early childhood certificate (e.g. PK-K, PK-3), elementary certificate (e.g., 1-4, 1-5, 1-6, 1-8), upper elementary or middle school certificate (e.g., 4-8, 5-8, 6-8), secondary certificate (e.g., 6-12, 7-12, 9-12), special education certificate, or an all-level K-12 certificate (art, dance, foreign language, health, PE, H&amp;PE, music)</p>	<ol style="list-style-type: none"> <li>1. Achieve passing score for PRAXIS Middle School: Specialty Area Exam in the content area; or Accumulate thirty (30) credit hours in the specialty content area</li> <li>2. Achieve passing score for PRAXIS Principles of Learning and Teaching 5-9</li> <li>3. Accumulate six (6) semester hours of reading</li> </ol>
<b>Secondary 6-12 Specialty Area Add-On (Endorsement) in Core Content Area as defined in NCLB [English, Foreign Language, Math, Science, Social Studies]</b>	<b>Requirements</b>
<p>For individual holding a valid early childhood certificate (e.g. PK-K, PK-3), elementary certificate (e.g., 1-4, 1-5, 1-6, 1-8), upper elementary or middle school certificate (e.g., 4-8, 5-8, 6-8), or special education certificate</p>	<ol style="list-style-type: none"> <li>1. Achieve passing score for PRAXIS Secondary Specialty Area Exam(s) in the content area or Accumulate thirty (30) credit hours in the specialty content area</li> <li>2. Achieve passing score for PRAXIS Principles of Learning and Teaching 7-12</li> </ol>
<p>For individual holding a valid secondary certificate (e.g., 6-12, 7-12, 9-12), or an all-level K-12 certificate (art, dance, foreign language, health, PE, H&amp;PE, music)</p>	<ol style="list-style-type: none"> <li>1. Achieve passing score for PRAXIS Secondary Specialty Area Exam(s) in the content area or Accumulate thirty (30) credit hours in the specialty content area</li> </ol>
<b>Secondary Specialty Area Add-On (Endorsement) Non-NCLB [Agriculture, Business, Computer Science, Family &amp; Consumer Sciences, Journalism, Marketing, Technology Education Speech]</b>	<b>Requirements</b>
<p>For individual holding a valid early childhood certificate (e.g. PK-K, PK-3), elementary certificate (e.g., 1-4, 1-5, 1-6, 1-8), upper elementary or middle school certificate (e.g., 4-8, 5-8, 6-8), or special education certificate</p>	<ol style="list-style-type: none"> <li>1. Achieve passing PRAXIS score for Secondary Specialty Area Exam(s) in the content area or Accumulate twenty-one (21) credit hours in the specialty content area</li> <li>2. Achieve passing score for PRAXIS Principles of Learning and Teaching 7-12</li> </ol>
<p>For individual holding a valid secondary certificate (e.g., 6-12, 7-12, 9-12), or an all-level K-12 certificate (art, dance, foreign language, health, PE, H&amp;PE, music)</p>	<ol style="list-style-type: none"> <li>1. Achieve passing score for PRAXIS Secondary Specialty Area Exam(s) in the content area or Accumulate twenty-one (21) credit hours in the specialty content area</li> </ol>
<b>All-Level (K-12) Area Add-On (Endorsement) in Art, Dance, Foreign Language, Health/Physical Education, Music</b>	<b>Requirements</b>
<p>For individual holding a valid early childhood certificate (e.g. PK-K, PK-3), elementary certificate (e.g., 1-4, 1-5, 1-6, 1-8), upper elementary or middle school certificate (e.g., 4-8, 5-8, 6-8),</p>	<ol style="list-style-type: none"> <li>1. Achieve passing score for PRAXIS specialty area exam in area of endorsement or Accumulate thirty (30) semester hours in the specialty area</li> </ol> <p>NOTE: An individual already certified in one Music Education area</p>

secondary certificate (e.g., 6-12, 7-12, 9-12), special education certificate, or an all-level K-12 certificate (art, dance, foreign language, health, PE, H&PE, music)	(Instrumental Music OR Vocal Music) may add the second music area with coursework, as follows: <ul style="list-style-type: none"> <li>To add Instrumental Music, twelve (12) semester hours to include brass, percussion, string, and woodwind instruments;</li> <li>To add Vocal Music, twelve (12) semester hours to include piano and voice.</li> </ul>
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### Special Education Add-On/Level Change (Endorsement) Policies

Academically Gifted	Requirements
<p>For individual holding a valid early childhood certificate (e.g., PK-K, PK-3), elementary certificate (e.g., 1-4, 1-5, 1-6, 1-8), upper elementary or middle school certificate (e.g., 4-8, 5-8, 6-8), secondary certificate (e.g., 6-12, 7-12, 9-12), all-level K-12 certificate, or special education certificate</p>	<ol style="list-style-type: none"> <li>Master's degree from a regionally accredited institution of higher education</li> <li>Fifteen (15) graduate hours of prescribed coursework from the following list either within a Master's degree program or as an add-on to an existing Master's:             <ul style="list-style-type: none"> <li>Characteristics/Study of Gifted Individuals</li> <li>Methods of Teaching the Gifted</li> <li>Social and Emotional Needs of the Gifted</li> <li>Creative Thinking and Problem Solving OR Curriculum Development for the Gifted</li> <li>Educational Technology</li> </ul> </li> <li>Three (3) hours in a practicum for academically gifted; or an internship for college credit in academically gifted; or three (3) years of successful teaching in academically gifted.</li> </ol> <p>NOTE: Academically gifted certification will be valid only in the teaching area(s) in which one is certified.</p> <p>The secondary teacher of academically gifted students who is to award Carnegie Units in the secondary subject area(s) must be certified in the subject area(s) in which Carnegie Units are awarded.</p> <p>Elementary and secondary teachers who are also certified in academically gifted may offer approved special education elective (enrichment) courses at either the elementary or secondary level.</p>
Early Interventionist Birth to Five	Requirements
<p>For individual holding a valid early childhood certificate (e.g., PK-K, PK-3), elementary certificate (e.g., 1-4, 1-5, 1-6, 1-8), upper elementary or middle school certificate (e.g., 4-8, 5-8, 6-8), secondary certificate (e.g., 6-12, 7-12, 9-12), all-level K-12 certificate (art, dance, foreign language, health, PE, H&amp;PE, music), or special education certificate</p>	<ol style="list-style-type: none"> <li>Prior to 12/31/07 achieve passing score for PRAXIS Early Childhood Education Exam (#0020), after 12/31/07 achieve a passing score on PLT: Early childhood (0521).</li> <li>Education of Exceptional Children: Core Content Knowledge (0353).</li> <li>Eighteen (18) credit hours that pertain to <u>infants, toddlers, and preschoolers</u>:             <ol style="list-style-type: none"> <li>Foundations in Early Childhood Education and Early Intervention</li> <li>Understanding and Working with Families of Young Children</li> <li>Assessment in Early Intervention</li> <li>Early Intervention Methods</li> <li>Teaming, Physical and Medical Management in Early Intervention</li> <li>Communication and Literacy in Early Intervention.</li> </ol> </li> <li>Nine (9) semester hours of reading coursework.</li> </ol>

Hearing Impaired K-12	Requirements
<p>For individual holding a valid early childhood certificate (e.g., PK-K, PK-3), elementary certificate (e.g., 1-4, 1-5, 1-6, 1-8), upper elementary or middle school certificate (e.g., 4-8, 5-8, 6-8), secondary certificate (e.g., 6-12, 7-12, 9-12), all-level K-12 certificate (art, dance, foreign language, health, PE, H&amp;PE, music), or special education certificate</p>	<ol style="list-style-type: none"> <li>1. Twenty-one (21) credit hours that pertain to children with hearing impairments: <ul style="list-style-type: none"> <li>• Introduction to Special Education</li> <li>• Physiological, Psychosocial, Historical, Sociological, and Cultural Aspects of Deafness</li> <li>• Language Development that Includes Linguistic Principles and Assessment Strategies in Language Acquisitions for Deaf and Hard-of-Hearing</li> <li>• Speech and Speech Reading</li> <li>• Educational Audiology, Auditory Assistive Devices and Technology</li> <li>• Instructional Strategies and Curriculum Development for Deaf and Hard-of-Hearing Students</li> <li>• Communication Methodology</li> </ul> </li> <li>2. Three (3) credit hours of internship with students with hearing impairments or three (3) years of successful teaching experience of students with hearing impairments</li> <li>3. Signed, Cued, or Oral communication proficiency, as evidenced by one or more of the following means: <ul style="list-style-type: none"> <li><u>Signed:</u> <ol style="list-style-type: none"> <li>c) Intermediate on the Educational Sign Skills Evaluation: Teacher (ESSE:T) [See <a href="http://www.seecenter.org">www.seecenter.org</a>];</li> <li>d) Advanced on the Sign Communication Proficiency Interview (SCPI); <u>or</u></li> <li>e) Level III of the Educational Interpreter Performance Assessment.</li> </ol> </li> <li><u>Cued:</u> <ol style="list-style-type: none"> <li>c) Mini-Proficient as measured on the Basic Cued Speech Proficiency Rating Test (BCSPR c1983, Beaupre);</li> </ol> </li> <li><u>Oral:</u> <ol style="list-style-type: none"> <li>c) Successfully passing an additional course in Methods in Oral/Auditory Education.</li> </ol> </li> </ul> </li> <li>4. Achieve passing score for PRAXIS Education of Exceptional Students: Core Content Knowledge (0353) and Education of Exceptional Students: Hearing Impairment (0271)Students: Hearing Impairment (0271)</li> </ol>
Mild/Moderate: 1-12	Requirements
<p>For individual holding a valid early childhood certificate (e.g. PK-K, PK-3), elementary certificate (e.g., 1-4, 1-5, 1-6, 1-8) upper elementary or middle school certificate (e.g., 4-8, 5-8, 6-8), secondary certificate (e.g., 6-12, 7-12, 9-12), an all-level K-12 certificate (art, dance, foreign language, health, PE, H&amp;PE, music), or special education certificate</p>	<ol style="list-style-type: none"> <li>1. Fifteen (15) semester hours of special education course-work—five 3-hour courses, as follows: <ul style="list-style-type: none"> <li>• Methods/Materials for Mild/Moderate Exceptional Children</li> <li>• Assessment and Evaluation of Exceptional Learners</li> <li>• Behavioral Management of Mild/Moderate Exceptional Children</li> <li>• Vocational and Transition Services for Students with Disabilities</li> <li>• Practicum in Assessment and Evaluation of M/M Exceptional Learners</li> </ul> </li> <li>2. Achieve passing score for PRAXIS Education of Exceptional Students: Core Content Knowledge (0353) and Education of Exceptional Students: Mild to Moderate Disabilities (0542)</li> </ol>

<b>Significant Disabilities 1-12</b>	<b>Requirements</b>
<p>For individual holding a valid Early Childhood certificate (e.g., PK-K, PK-3), elementary certificate (e.g., 1-4, 1-5, 1-6, 1-8), upper elementary or middle school certificate (e.g., 4-8, 5-8, 6-8), secondary certificate (e.g., 6-12, 7-12, 9-12), all-level K-12 certificate (art, dance, foreign language, health, PE, H&amp;PE, music) or special education certificate</p>	<ol style="list-style-type: none"> <li>1. Twenty-one (21) credit hours that pertain to children with significant disabilities: <ul style="list-style-type: none"> <li>• Assessment and Evaluation</li> <li>• Curriculum Development, Modifications, and Transition Planning</li> <li>• Behavior Support</li> <li>• Instructional Strategies</li> <li>• Communication</li> <li>• Collaborative Techniques and Family Partnerships</li> <li>• Characteristics of Students with Significant Disabilities, Physical Support, Health and Safety</li> </ul> </li> <li>2. Three (3) credit hours of internship of students with significant disabilities or three (3) years of successful teaching experience of students with significant disabilities</li> <li>3. Achieve passing score for PRAXIS Education of Exceptional Students: Core Content Knowledge (0353) and Education of Exceptional Students: Severe to Profound Disabilities (0544)</li> </ol>
<b>Visual Impairments/Blind K-12</b>	<b>Requirements</b>
<p>For individual holding a valid Early Childhood certificate (e.g., PK-K, PK-3), elementary certificate (e.g., 1-4, 1-5, 1-6, 1-8), upper elementary or middle school certificate (e.g., 4-8, 5-8, 6-8), secondary certificate (e.g., 6-12, 7-12, 9-12), all-level K-12 certificate (art, dance, foreign language, health, PE, H&amp;PE, music), or special education certificate</p>	<ol style="list-style-type: none"> <li>1. Twenty-one (21) credit hours that pertain to children with visual impairments: <ul style="list-style-type: none"> <li>• Educational Implications of Low Vision and Blindness</li> <li>• Orientation and Mobility for the Classroom Teacher</li> <li>• Assessment and Evaluation Techniques, Including Functional Vision Evaluation and Reading Media Assessment</li> <li>• Assistive Technology for Students with Visual Impairments</li> <li>• Instructional Strategies and Materials for Students with Visual Impairments</li> <li>• Introduction to Braille, Including Literary and Nemeth Codes</li> <li>• Braille II</li> </ul> </li> <li>2. Three (3) credit hours of internship with students who are visually impaired or blind or three (3) years of successful teaching experience of students who are visually impaired or blind</li> <li>3. Achieve passing score for PRAXIS Education of Exceptional Students: Core Content Knowledge (0353)</li> </ol>

## ADDITIONAL ADD-ON POLICIES

<b>Adapted Physical Education</b>	<b>Requirements</b>
For individual holding a valid standard Louisiana teaching certificate in Physical Education	<p>Twenty-one (21) semester hours to include the following:</p> <ol style="list-style-type: none"> <li>1. Motor development and learning</li> <li>2. Introduction to the study of exceptional children</li> <li>3. Tests and measurements (physical education, or educational, or psychological)</li> <li>4. Introducing physical education for all children with disabilities</li> <li>5. Behavioral and educational impairment and physical education, two (2) semester hours; <u>plus</u> practicum in behavioral and educational impairment and physical education, one (1) semester hour (for a total of 3 semester hours)</li> <li>6. Chronic disability and physical education, two (2) semester hours; <u>plus</u> practicum in chronic disability and physical education, one (1) semester hour (for a total of 3 semester hours);</li> <li>7. The physical education curriculum for children with disabilities</li> </ol>
<b>Adult Education Instructor</b>	<b>Requirements</b>
For individual holding a valid standard Louisiana teaching certificate	<p>Twelve (12) semester hours to include the following:</p> <ol style="list-style-type: none"> <li>1. Introduction to or foundations of adult education</li> <li>2. Practicum in adult education</li> <li>3. Six (6) semester hours from the following areas:               <ol style="list-style-type: none"> <li>a) Materials, methods, and/or curricular development in adult education</li> <li>b) Reading instruction in adult education</li> <li>c) Adult learning and development</li> <li>d) Use of community resources</li> <li>e) Administration and supervision of adult education</li> <li>f) Guidance and counseling in adult education</li> <li>g) Competency-based adult education</li> <li>h) Independent study, special problems, or issues in adult education</li> </ol> </li> </ol>
<b>Aerospace Education</b>	<b>Requirements</b>
For individual holding a valid standard Louisiana teaching certificate	<ol style="list-style-type: none"> <li>1. Six (6) semester credit hours in an approved aerospace education workshop; and/or</li> <li>2. Valid private pilot's license or higher rating and at least three semester hours of credit in an approved aerospace education workshop.</li> </ol>
<b>Algebra I</b>	<b>Requirements</b>
For individuals holding a minimum of a valid Type B or Level 2 Louisiana teaching certificate (requires 3 years of teaching experience in certified area).	<p>Complete the following professional development programs:</p> <ol style="list-style-type: none"> <li>1. Algebra I Awareness workshop;</li> <li>2. Topics for Algebra Leaders and Instructors (TALI) workshop (face-to-face or online); and</li> <li>3. Algebra I online modules (the entire series) or an approved college-level mathematics course(s) addressing the same content covered in the Algebra I online modules.</li> <li>4. Pass the Praxis Middle School Mathematics exam (0069).</li> <li>5. Pass the Praxis Principles of Learning and Teaching (PLT) 7-12 exam (0524) or a college-level course addressing the same content covered on the Praxis exam.</li> </ol>
<b>Bilingual Specialist</b>	<b>Requirements</b>
For individual holding a valid standard Louisiana elementary, secondary, or all-level foreign language certificate	<p>Six (6) semester hours to include the following:</p> <ol style="list-style-type: none"> <li>1. Bilingual Methods I (practical training in the teaching of language arts and social studies in a bilingual-bicultural setting); and</li> <li>2. Bilingual Methods II (practical training in the teaching of math and science in a bilingual-bicultural setting).</li> </ol>

<b>Child Search Coordinator</b>	<b>Requirements</b>
<p>For individual holding a valid standard Louisiana certification as a teacher, social worker, guidance counselor, school psychologist, speech therapist, or other related special education area</p>	<ol style="list-style-type: none"> <li>1. Master's degree</li> <li>2. Six (6) semester hours in special education</li> <li>3. Three (3) years of experience in the certified or licensed area</li> </ol> <p>NOTE: Persons functioning as Child Search Coordinators prior to September 1, 1989, who are certified/licensed special education personnel are not bound by these requirements and will be certified, provided they are recommended for continuation of employment by the parish supervisor/director of special education and approved by the superintendent of the LEA.</p>
<b>Computer Literacy</b>	<b>Requirements</b>
<p>For individual holding a valid standard Louisiana elementary or secondary teaching certificate</p>	<ol style="list-style-type: none"> <li>1. Nine (9) semester hours of coursework to include three (3) semesters hours in each of the following areas: <ol style="list-style-type: none"> <li>a. Introduction to computer literacy and microcomputers</li> <li>b. Computer science education elective that includes evaluation and use of hardware and software</li> <li>c. Computer programming</li> </ol> </li> <li>2. For certified business education teachers who completed a data processing course and a word processing course that included computer applications, six (6) semester hours of the requirement for computer literacy certification (1.a. and 1.b.) may be waived.</li> <li>3. A person who was successfully employed as a teacher of computer education for a minimum of three (3) years prior to September 1, 1986, may be certified in computer literacy and have the authorization added to his/her Louisiana elementary or secondary teaching certificate, entitling him/her to teach computer literacy at the elementary or the secondary level, depending upon the level of certification.</li> </ol>
<b>Cooperative Office Education</b>	<b>Requirements</b>
<p>For individual holding a valid standard Louisiana secondary certificate for the area of Business Education</p>	<ol style="list-style-type: none"> <li>1. Six (6) semester hours to include Principles and/or Philosophy of Vocational Education and Cooperative Education Methods (Method and/or Techniques of Teaching Cooperative Education)</li> <li>2. Have a minimum of 1,500 hours of employment in business and office occupations approved by the Office of Vocational Education, Louisiana Department of Education. Partial fulfillment of this work experience may be met through completion of a practicum for credit (supervised work experience) offered by the institution concerned. Two (2) hours will be credited for each hour of supervised practicum work experience.</li> </ol>
<b>Driver and Traffic Safety Education</b>	<b>Requirements</b>
<p>For individual holding a valid standard Louisiana teaching certificate</p>	<ol style="list-style-type: none"> <li>1. Valid Louisiana driver's license</li> <li>2. Driving record free of conviction of major accidents and/or repeated traffic violations</li> <li>3. Specialized education, as follows: <ol style="list-style-type: none"> <li>a. General safety education, three (3) semester hours (basic safety information—home, school, traffic, community, and industrial safety—and general information on the psychology of accident prevention)</li> <li>b. Basic Information Course in Driver Education, three (3) semester hours (investigation of problems facing drivers, such as those of pedestrians, cycles, alcohol and drugs, and traffic engineering; and study in the philosophy of driver education as it exists in our society)</li> <li>c. Curricular Innovations and Instructional Devices, three (3) semester hours (in-depth study of driver education and traffic safety curricular materials, and familiarization with related instructional devices)</li> <li>d. First Aid, one (1) semester hour</li> </ol> </li> </ol>

	4. Conviction of repeated traffic violations or any major crime or accident involved in or related to the operation of a motor vehicle could result in revocation of this endorsement.
<b>Educational Technology Facilitation</b>	<b>Requirements</b>
For individual holding a valid Type B or Level 2 Louisiana teaching certificate (requires 3 years of teaching experience in certified area)	<p>1. Complete one of the following options:</p> <p><u>Option A:</u> Minimum of nine (9) semester hours of graduate credit in educational technology (three semester hours per course):</p> <ol style="list-style-type: none"> <li>Design and development of multimedia instructional units</li> <li>Educational telecommunications, networks, and the internet</li> <li>Technology leadership in schools; or</li> </ol> <p><u>Option B:</u> A minimum of three (3) online courses, to include</p> <ol style="list-style-type: none"> <li>Effective instructional technology: an introduction (this course focuses on the NETS-T and will include an introduction to educational telecommunications, networks and the Internet);</li> <li>Effective instructional technology: building a portfolio of exemplars (this course focuses on building a portfolio of teacher and student work that demonstrates the understandings and skills as they relate to the NETS-T and the Louisiana K-12 Educational Technology Standards);</li> <li>An additional course to be selected from a menu of Department-approved online course offerings. Developed courses falling under this menu include the following: Lessons by design, bridging the gap, universal design for learning, and technology support for math and the K-12 classroom</li> </ol> <p>2. Certified teachers who served as facilitator of educational technology at the building level may petition the Division of Teacher Certification and Higher Education to be "grandfathered in" for an Educational Technology Facilitation endorsement if they met <u>one</u> of the following qualifications by August 31, 2002:</p> <ol style="list-style-type: none"> <li>Hold certification in computer literacy; earned an additional six (6) semester hours in educational technology courses; and served as a facilitator of educational technology at the school, district, regional, or state level successfully for the past three (3) years as verified by the employing authority;</li> <li>Served as a facilitator of educational technology at school, district, regional, or state level successfully for the past five (5) years, as verified by the employing authority.</li> </ol>
<b>Education Technology Leader</b>	<b>Requirements</b>
For individual holding a valid Type A or Level 3 Louisiana teaching certificate (requires 5 years of teaching experience in certified area)	<ol style="list-style-type: none"> <li>Master's degree from a regionally accredited institution of higher education</li> <li>Minimum of twenty-one (21) semester hours of graduate credit, as follows: <ol style="list-style-type: none"> <li>Education technology coursework, nine (9) semester hours: <ol style="list-style-type: none"> <li>Design and development of multimedia instructional units</li> <li>Educational telecommunications, networks, and the internet</li> <li>Technology leadership in schools</li> </ol> </li> <li>Educational technology leadership coursework, twelve (12) semester hours: <ol style="list-style-type: none"> <li>Technology planning and administration</li> <li>Professional development for K-12 technology integration</li> <li>Educational technology research, evaluation, and assessment</li> <li>Advanced telecommunications and distance education</li> </ol> </li> </ol> </li> <li>Persons who have met requirements A.-3. may be issued a non-renewable, non-extendable Educational Technology Leadership provisional certificate that is valid for three (3) years.</li> <li>Certified teachers who served as coordinators of educational</li> </ol>

	<p>technology at the district, regional, and/or state levels may petition the Division of Teacher Certification and Higher Education to be “grandfathered” in with an Educational Technology Leadership certification if they met the following qualifications by August 31, 2002:</p> <ul style="list-style-type: none"> <li>a. Hold certification in computer literacy; earned an additional nine (9) semester hours in educational technology courses; and served as a coordinator of educational technology above the building level (at the district, regional, or state level) for the past three years, as verified by the employing authority; <u>or</u></li> <li>b. Served as a coordinator of educational technology above the building level (at the district, regional, or state level) successfully for the past five (5) years, as verified by the employing authority.</li> </ul>
<p><b>Educational Diagnostician</b></p>	<p><b>Requirements</b></p>
<p>For individual holding a valid Type B or Level 2 Louisiana teaching certificate (requires 3 years of teaching experience in certified area)</p>	<p>Hold generic special education certification, with at least one year of classroom teaching experience in a properly certified area of special education or hold certification in at least two special education disability areas (e.g., mentally retarded, learning disabled), with at least one year of teaching experience in a properly certified area of special education. Academically gifted is not an accepted special education area;</p> <p>Reading requirements are as follows:</p> <ul style="list-style-type: none"> <li>a. elementary/middle grades majors: six semester hours in diagnosis and remediation of reading problems, three semester hours of which may be undergraduate coursework; or</li> <li>b. secondary/all-level majors: nine semester hours of reading coursework, with six of the semester hours in diagnosis and remediation of reading problems and three of the semester hours in foundations of reading. Three of the required semester hours may be undergraduate coursework;</li> </ul> <p>Have completed a minimum of 21 semester hours of graduate credit, as follows:</p> <ol style="list-style-type: none"> <li>1. applied learning theory, three semester hours;</li> <li>2. behavioral intervention strategies, including systematic behavioral assessment (this course must include 25 child contact hours), three semester hours;</li> <li>3. consulting teacher strategies, three semester hours;</li> <li>4. precision assessment and diagnostic/prescriptive strategies, three semester hours;</li> <li>5. test theory, three semester hours;</li> <li>6. educational diagnosis, three semester hours; and</li> <li>7. supervised internship, to include 100 child contact clock hours*, three semester hours.</li> </ol> <p>*This course must include fieldwork involving the administration, scoring, and interpretation of norm-referenced and criterion-referenced individual educational tests; working with School Building Level Committees; teacher consultation, and implications for educational intervention through the development of the individualized assessment/intervention plan. This course may be completed while employed on a provisional endorsement.</p> <p><b>NOTE:</b> Provisional Educational Diagnostician. A one year provisional endorsement as an Educational Diagnostician may be issued if all requirements have been completed, with the exception of the 100-contact-hour internship. The intern employed on a provisional endorsement must work under a certified Educational</p>

	<p>Diagnostician who has a minimum of five years of field experience in that position. At the time of employment, the Louisiana employing authority must submit verification of the supervision component. Until the internship is completed and the provisional status is removed from the intern's certificate, the supervising Educational Diagnostician shall sign all reports and evaluations involving the intern.</p>
<b>English as a Second Language</b>	<b>Requirements</b>
<p>For individual holding a valid standard Louisiana teaching certificate</p>	<p>1. Twelve (12) semester hours to include the following coursework, with the understanding that this certification applies only to teachers of children with limited English-speaking ability:</p> <ul style="list-style-type: none"> <li>a. Methods for teaching English as a second language (theories and practical approaches and techniques for teaching English as a second language to elementary, secondary, and adult education students)</li> <li>b. Introduction to language and culture (the relationship of language acquisition to social and cognitive development);</li> <li>c. Structure of the English language (a study of the distinctive sound patterns and grammatical systems of American English)</li> <li>d. Curriculum design for the multicultural classroom (adapting curricula for the multi-ethnic classroom as well as a review of existing English as a second language materials—elementary, secondary, and adult education levels).</li> </ul> <p>NOTE: English as a Second Language certification will be valid only in the teaching area(s) in which one is certified.</p>
<b>Montessori</b>	<b>Requirements</b>
<p>For individual holding a valid standard Louisiana teaching certificate</p>	<p>Completion of training from one of the following entities:</p> <ul style="list-style-type: none"> <li>1. American Montessori Society</li> <li>2. Association Montessori Internationale</li> <li>3. St. Nicholas Training Course of London</li> <li>4. The Montessori World Education Institute</li> <li>5. Montessori Institute of America</li> <li>6. Southwestern Montessori Training Institute</li> <li>7. Any other course jointly approved by the State Board of Elementary and Secondary Education and the Louisiana Montessori Association</li> </ul>
<b>School Library Service</b>	<b>Requirements</b>
<p>For individual holding a valid standard Louisiana teaching certificate</p>	<p>Twenty-one (21) semester hours in library science, as follows:</p> <ul style="list-style-type: none"> <li>1. Elementary and/or secondary school library materials, nine (9) semester hours;</li> <li>2. Organization, administration, and interpretation of elementary and/or secondary school library service, six (6) semester hours;</li> <li>3. Elementary and/or secondary school library practice, three (3) semester hours.</li> </ul> <p>NOTE: Persons who have already served three (3) years as full-time school librarians and who completed all library science courses except elementary and secondary school library practice, may satisfy this requirement by a minimum one-year, on-the-job internship with supervision provided by the Library Science faculty of the College of Education for six (6) semester hours of credit.</p>

# ADMINISTRATIVE ADD-ON (Endorsements) POLICIES

## Educational Leader - Level 1 (Effective 12/31/05)

**Master's Degree Path.** To receive an entry-level certificate in educational leadership, the candidate must:

1. Hold or be eligible to hold a valid Louisiana Type B or Level 2 teaching certificate or have a comparable level out-of-state teaching certificate and three years of teaching experience in his/her area of certification;
2. complete a competency-based graduate degree preparation program in the area of educational leadership from a regionally accredited institution of higher education; and
3. have a passing score on the School Leaders Licensure Assessment (SLLA), in accordance with state requirements.

**Alternate Path 1.** Three alternate paths are available to individuals seeking an Educational Leader Certificate Level 1. The Alternate Path 1 is for persons who already hold a master's degree and are seeking to add Educational Leader certification to a valid teaching certificate:

1. Hold or be eligible to hold a valid Louisiana Type B or Level 2 teaching certificate or have a comparable level out-of-state teaching certificate and three years of teaching experience in his/her area of certification;
2. have previously completed a graduate degree program from a regionally accredited institution of higher education;
3. meet competency-based requirements, as demonstrated by completion of an individualized program of educational leadership from a regionally accredited institution of higher education. An individualized program will be developed based on a screening of each candidate's competencies upon entering into the graduate alternative certification program; and
4. have a passing score on the School Leaders Licensure Assessment (SLLA) in accordance with state requirements.

**Alternate Path 2.** Three alternate paths are available to individuals seeking an Educational Leader Certificate Level 1. The Alternate Path 2 is for persons who already hold a master's degree in education and are seeking to add Educational Leader certification to a valid teaching certificate:

1. hold or be eligible to hold a valid Louisiana Type B or Level 2 teaching certificate or have a comparable level out-of-state teaching certificate and three years of teaching experience in his/her area of certification;
2. have previously completed a graduate degree program in education from a regionally accredited institution of higher education;
3. provide documented evidence of leadership experiences (240 clock hours or more) at the school and/or district level; and
4. have a passing score on the School Leaders Licensure Assessment (SLLA) in accordance with state requirements.

**Alternate Path 3.** Three alternate paths are available to individuals seeking an Educational Leader Certificate Level 1. The Alternate Path 3 is for persons who already hold a baccalaureate degree from a regionally accredited institution of higher education and are seeking to add Educational Leader certification to a valid teaching certificate through a competency-based educational leader practitioner (residency) program (See Chapter 2, §240):

1. Hold or be eligible to hold a valid Louisiana Type B or Level 2 teaching certificate or have a comparable level out-of-state teaching certificate and three years of teaching experience in his/her area of certification;
2. demonstrate strong knowledge of instruction through a rigorous screening process by an approved program provider;
3. complete a competency-based educational leader practitioner/residency preparation program in the area of educational leadership from a state-approved private provider or a regionally accredited institution of higher education; and
4. have a passing score on the School Leaders Licensure Assessment (SLLA) in accordance with state requirements.

**Renewal Requirements.** For purposes of maintaining a valid endorsement, holders of an Educational Leader Level 1 endorsement are required to complete 150 continuing learning units of professional development consistent with the Individual Professional Growth Plan (IPGP) over a five-year time period. The starting date of the five-year cycle depends on the type of teaching certificate that the individual holds.

1. If an individual holds a Louisiana Professional Teaching Certificate Level 2, then the renewal date is tied to the renewal date on the professional teaching certificate.
2. If an individual holds a Louisiana Type B Teaching Certificate or a comparable level out-of-state teaching certificate, then the renewal time period begins with the date of issue of the Educational Leader Level 1 endorsement.
3. Upon employment as a school/district educational leader, an individual with an Educational Leader Level 1 endorsement must enroll in the state-approved Educational Leader Induction Program under the direction of the Louisiana Department of Education. Once employed as a school/district educational leader, the individual has three years to complete the induction program.

## Educational Leader - Level 2 (Effective 12/31/05)

To receive an Educational Leader Certificate Level 2, the individual must:

1. Hold a valid Level 1 Educational Leader certificate, Louisiana provisional principal certification, or comparable level out-of-state educational leader certificate;
2. have three years of teaching experience in his/her area(s) of certification;
3. have completed the Educational Leader Induction Program under the administration of the Louisiana Department of Education:

The induction period begins upon the candidate's first full-time administrative appointment (permanent or acting) as an assistant principal, principal, parish or city supervisor of instruction, supervisor of child welfare and attendance, or comparable school/district leader position;

The Educational Leader Induction Program must be completed within a three-year period;

Have three years of educational leadership experience at the level of assistant principal or above.

2. **Renewal Requirements.** For purposes of maintaining a valid endorsement, holders of an Educational Leader Level 2 endorsement are required to complete

150 continuing learning units of professional development consistent with the Individual Professional Growth Plan (IPGP) over a five-year time period. The starting date of the five-year cycle depends on the type of teaching certificate that the individual holds.

- a. If an individual holds a Louisiana Professional Teaching Certificate Level 2, then the renewal date is tied to the renewal date on the professional teaching certificate.
- b. If an individual does not hold a Louisiana Professional Teaching Certificate Level 2, but does hold an Educational Leader Level 1 endorsement, then the renewal date is tied to the renewal date on the Educational Leader Level 1 endorsement.
- c. If an individual holds neither a Louisiana Professional Teaching Certificate Level 2 nor an Educational Leader Level 1 endorsement, then the renewal time period begins with the date of issue of the Educational Leader Level 2 endorsement.

### **Education Leader - Level 3 (Superintendent) (Effective 12/31/05)**

This certification endorsement is required to serve as a school system superintendent or assistant superintendent. This certificate is valid for five years and is renewable every five years, based upon successful completion and verification of required continuing learning units.

#### **Eligibility requirements:**

1. Valid Louisiana Level 2 Educational Leader certificate or one of the Louisiana administrative/supervisory certifications that preceded the 2006 Educational Leadership Certification structure;
2. Five years of teaching experience in his/her area of certification;
3. Five years of successful administrative or management experience in education at the level of assistant principal or above. The assistant principal experience would be limited to a maximum of two years of experience in that position; and
4. Passing score on the School Superintendent Assessment (SSA), in keeping with state requirements.

#### **Renewal Requirements:**

For purposes of maintaining a valid endorsement, holders of an Educational Leader Level 3 endorsement are required to complete 150 continuing learning units of professional development consistent with the Individual Professional Growth Plan (IPGP) over a five year time period. The starting date of the five year cycle depends on the type of teaching certificate that the individual holds.

If an individual holds a Louisiana Professional Teaching Certificate Level 3, then the renewal date is tied to the renewal date on the professional teaching certificate.

If an individual does not hold a Louisiana Professional Teaching Certificate Level 3, but does hold an Educational Leader Level 2 endorsement, then the renewal date is tied to the renewal data that is in use for the previous Educational Leader endorsement.

If an individual holds neither a Louisiana Professional Teaching Certificate Level 3, nor an Educational Leader Level 2 endorsement, then the renewal time period begins with the date of issue of the Educational Leader Level 3 endorsement.

### **Teacher Leader Endorsement (OPTIONAL)**

1. As part of the educational leadership certification structure, there is an option for a teacher to become certified as a Teacher Leader.
2. Valid Type B, Level 2, or higher Louisiana teaching certificate;
3. Completion of a state-approved Teacher Leader Institute that requires, at minimum, the equivalent of six (6) graduate hours, or 90 contact hours, including a combination of face-to-face and field-based professional development activities that
  - a. may include the use of a cohort approach;
  - b. provides support from and monitoring by current outstanding administrators serving as mentors and/or facilitators;
  - c. includes an electronic component (on-line and/or compressed video) to ensure each participant's access to key resources and to build a statewide network of qualified administrator candidates that could include the development of cohorts; and
  - d. requires the development and presentation of a culminating portfolio that provides evidence that knowledge gained and skills acquired are aligned with national and state leader standards.
4. To renew the Teacher Leader Endorsement every five (5) years, a teacher leader must complete a minimum of 150 continuing learning units of professional development that are consistent with the leader's Individual Professional Growth Plan (IPGP).

### **Supervisors of School Libraries**

1. Type A or Level 3 Louisiana certificate authorizing school library service;
2. Five (5) or more years of successful experience as a school librarian;
3. Master's degree in library science from a regionally accredited institution, including twelve (12) semester hours of graduate training in library science and a minimum of twenty-one (21) semester hours of undergraduate credit in library science.

**Supervisor of Parish/City Materials and/or Media Centers**

1. Type A or Level 3 Louisiana teaching certificate;
2. Advanced degree from a regionally accredited institution;
3. Fifteen (15) semester hours of graduate course work in non-book media:
  - a. Utilization of audiovisual materials – three (3) semester hours
  - b. Media design and production – three (3) semester hours
  - c. Administration of media programs - three (3) semester hours
  - d. Six (6) semester hours of electives from courses such as photography, educational television, programmed instruction, media research, advanced production techniques, and communication theory

**Counselor K-12**

1. Valid teaching certificate;
2. Master's degree in school counseling from a regionally accredited institution, or a master's degree with the equivalent hours and courses required for a master's degree in school counseling;
3. Graduate training must include twenty-four (24) semester hours of professional courses distributed so that at least one course will be taken in each of the basic areas listed below:
  - a. Principles and Administration of School Counseling Programs
  - b. Career and Lifestyle Development
  - c. Individual Appraisal
  - d. Counseling Theory and Practice
  - e. Group Processes
  - f. Human Growth and Development
  - g. Social and Cultural Foundations in Counseling
  - h. Supervised Practicum in a School Setting
4. Renewal Guidelines: If certificate holder allows a period of five (5) consecutive calendar years to pass in which he/she is not a regularly employed educator for at least one (1) semester [90 consecutive days], the certificate lapses for disuse. To reinstate a lapsed certificate, the holder must present evidence that he/she earned six (6) semester hours of credit in state-approved courses during the five-year period immediately preceding request for reinstatement (see Appendix C).
5. Professional Counselor in the School Setting: Applicant must meet the above requirements for counselor in a school setting and hold current licensure as a Licensed Professional Counselor in Louisiana (LPC), in accordance with Act 892 L.S. 1987 et seq.

**Reading Specialist**

1. The applicant must hold a valid Type B or Level 2 Louisiana teaching certificate.
2. The applicant must hold an advanced degree from a regionally accredited institution.
3. Included in or beyond the advanced degree of study must be twelve (12) graduate hours of course work in reading education, including:
  - a. Foundations or survey of reading instructions, three (3) semester hours
  - a. Diagnosis and correction of reading difficulties, including a testing/ tutorial practicum under the supervision of qualified personnel, six (6) semester hours
  - c. Reading in the content areas, three (3) semester hours

Reading Specialist Certification will be valid for teaching and/or supervision of reading in grades 1-12.

*Revised 9/11/08*